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Report of the Select Committee to Study Censure Charges, United States Senate, Eighty-third Congress, Second Session, Pursuant to the Order on S. Res. 301 and Amendments, a Resolution to Censure the Senator from Wisconsin, Mr. McCarthy F# for Machine Learning Essentials Packt Publishing Ltd *Get up and running with machine learning with F# in a fun and functional way About This Book Design algorithms in F# to tackle complex computing problems Be a proficient F# data scientist using this simple-to-follow guide Solve real-world, data-related problems with robust statistical models, built for a range of datasets Who This Book Is For If you are a C# or an F# developer who now wants to explore the area of machine learning, then this book is for you. Familiarity with theoretical concepts and notation of mathematics and statistics would be an added advantage. What You Will Learn Use F# to find patterns through raw data Build a set of classification systems using Accord.NET, Weka, and F# Run machine learning jobs on the Cloud with MBrace Perform mathematical operations on matrices and vectors using Math.NET Use a recommender system for your own problem domain Identify tourist spots across the globe using inputs from the user with decision tree algorithms In Detail The F# functional programming language enables developers to write simple code to solve complex problems. With F#, developers create consistent and predictable programs that are easier to test and reuse, simpler to parallelize, and are less prone to bugs. If you want to learn how to use F# to build machine learning systems, then this is the book you want. Starting with an introduction to the several categories on machine learning, you will quickly learn to implement time-tested, supervised learning algorithms. You will gradually move on to solving problems on predicting housing pricing using Regression Analysis. You will then learn to use Accord.NET to implement SVM techniques and clustering. You will also learn to build a recommender system for your e-commerce site from scratch. Finally, you will dive into advanced topics such as implementing neural network algorithms while performing sentiment analysis on your data. Style and approach This book is a fast-paced tutorial guide that uses hands-on examples to explain real-world applications of machine learning. Using practical examples, the book will explore several machine learning techniques and also describe how you can use F# to build machine learning systems.* **Hearings on S. Res. 301 Hearings Before a Select Committee to Study Censure Charges United States Senate ; Eighty-third Congress, Second Session Pursuant to the Order on S. Res. 301 and Amendments, a Resolution to Censure the Senator from Wisconsin, Mr. McCarthy Planning and Conducting Management Audits and Studies Defense Management Joint Course : Course Book Getting an IT Help Desk Job For Dummies** John Wiley & Sons *Despite economic growth in the U.S., prospects in the job market remain dim. Yet while other industries stagnate, the IT market has continued to expand as technology matures and deepens its roots in business operations. For those seeking a job in IT, the ubiquitous help desk is an excellent starting point in a promising career. This book helps individuals seeking employment as an IT help desk professional understand the industry, develop the necessary skills to obtain the position, secure a job offer, and advance in their careers. Inside you'll find: Understanding the IT Help Desk A Day in the Life of an IT Help Desk Professional Why Starting at the Help Desk is an Awesome Choice The Education & Mindset Feeding Your Inner Nerd Required Post-Education & Certifications Finding the Right Position For You Branding Yourself Creating a Winning Resume & Cover Letter Surviving the Interview/Post-Interview Etiquette and many more helpful tips! Loaded with simple, straightforward advice and packed with valuable insight, Getting an IT Help Desk Job For Dummies is you all-in-one guide to starting your IT career on the right foot!* **Intelligent Data Engineering and Automated Learning -- IDEAL 2010 11th International Conference, Paisley, UK, September 1-3, 2010, Proceedings** Springer *The IDEAL conference has become a unique, established and broad interdisciplinary forum for experts, researchers and practitioners in many fields to interact with each other and with leading academics and industries in the areas of machine learning, information processing, data mining, knowledge management, bio-informatics, neu-informatics, bio-inspired models, agents and distributed systems, and hybrid systems. This volume contains the papers presented at the 11th International Conference on Intelligent Data Engineering and Automated Learning (IDEAL 2010), which was held September 1-3, 2010 in the University of the West of Scotland, on its Paisley campus, 15 kilometres from the city of Glasgow, Scotland. All submissions were strictly peer-reviewed by the Programme Committee and only the papers judged with sufficient quality and novelty were accepted and included in the proceedings. The IDEAL conferences continue to evolve and this year's conference was no exception. The conference papers cover a wide variety of topics which can be classified by technique, aim or application. The techniques include evolutionary algorithms, artificial neural networks, association rules, probabilistic modelling, agent modelling, particle swarm optimization and kernel methods. The aims include regression, classification, clustering and generic data mining. The applications include biological information processing, text processing, physical systems control, video analysis and time series analysis.* **Methods of Social Research, 4th Edition** Simon and Schuster *An introduction for undergraduates to every stage of sociological research, showing how to deal effectively with typical problems they might encounter. The book is fully updated to include examples from the LA riots and the 1992 presidential elections.*

Managerial Attitudes Toward a Stakeholder Prominence within a Southeast Asia Context Emerald Group Publishing Examines the attitudes of managers and managerial students in Australia, China and Indonesia toward the perceived 'prominence' and 'salience' of selected organisational stakeholders, and their subsequent 'class'.

Advances in Natural Language Processing 6th International Conference, GoTAL 2008, Gothenburg, Sweden, August 25-27, 2008, Proceedings Springer Science & Business Media This book constitutes the refereed proceedings of the 6th International Conference on Natural Language Processing, GoTAL 2008, Gothenburg, Sweden, August 2008. The 44 revised full papers presented together with 3 invited talks were carefully reviewed and selected from 107 submissions. The papers address all current issues in computational linguistics and monolingual and multilingual intelligent language processing - theory, methods and applications.

Deterministic and Statistical Methods in Machine Learning First International Workshop, Sheffield, UK, September 7-10, 2004. Revised Lectures Springer Science & Business Media This book constitutes the refereed proceedings of the First International Workshop on Machine Learning held in Sheffield, UK, in September 2004. The 19 revised full papers presented were carefully reviewed and selected for inclusion in the book. They address all current issues in the rapidly maturing field of machine learning that aims to provide practical methods for data discovery, categorisation and modelling. The particular focus of the workshop was advanced research methods in machine learning and statistical signal processing.

Proceedings of 2nd International Conference on Artificial Intelligence : Advances and Applications ICAIAA 2021 Springer Nature This book gathers outstanding research papers presented in the 2nd International Conference on Artificial Intelligence: Advances and Application (ICAIAA 2021), held in Poornima College of Engineering, Jaipur, India during 27-28 March 2021. This book covers research works carried out by various students such as bachelor, master and doctoral scholars, faculty and industry persons in the area of artificial intelligence, machine learning, deep learning applications in healthcare, agriculture, business, security, etc. It will also cover research in core concepts of computer networks, intelligent system design and deployment, real time systems, WSN, sensors and sensor nodes, SDN, NFV, etc.

Using Computers in the Law Office Cengage Learning Focusing on how computers can make paralegals and legal professionals more productive on the job, this updated Seventh Edition of the #1 book on the market offers comprehensive treatment of computer concepts, including coverage of both basic software programs like Word, Excel, and PowerPoint, to more advanced applications using AbacusLaw, CaseMap, Clio, DiscoverFY, HotDocs, Tabs3, TimeMap, and TrialDirector. Real-life examples, pertinent tutorials, ethical considerations, and up-to-date coverage of the most popular software used in all types of legal organizations help students develop key knowledge and skills. Each topic is presented in a clear and organized manner and includes examples of how the software is actually used on the job. The detailed Hands-on Exercises include Basic, Intermediate, and Advanced assignments to allow for a variety of skill levels. These extensive exercises allow students to apply their knowledge and practice using computers to complete realistic legal work. This edition reflects the ever-changing rules and decisions affecting the legal process (gathering evidence, managing files, filing with courts, working on electronic copyright issues, presenting exhibits, billing, etc.) and covers the most up-to-date technology available to help paralegals comply to new rules and better handle complex records and files. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Computational Analysis of Communication John Wiley & Sons Provides clear guidance on leveraging computational techniques to answer social science questions In disciplines such as political science, sociology, psychology, and media studies, the use of computational analysis is rapidly increasing. Statistical modeling, machine learning, and other computational techniques are revolutionizing the way electoral results are predicted, social sentiment is measured, consumer interest is evaluated, and much more. Computational Analysis of Communication teaches social science students and practitioners how computational methods can be used in a broad range of applications, providing discipline-relevant examples, clear explanations, and practical guidance. Assuming little or no background in data science or computer linguistics, this accessible textbook teaches readers how to use state-of-the-art computational methods to perform data-driven analyses of social science issues. A cross-disciplinary team of authors—with expertise in both the social sciences and computer science—explains how to gather and clean data, manage textual, audio-visual, and network data, conduct statistical and quantitative analysis, and interpret, summarize, and visualize the results. Offered in a unique hybrid format that integrates print, ebook, and open-access online viewing, this innovative resource: Covers the essential skills for social sciences courses on big data, data visualization, text analysis, predictive analytics, and others Integrates theory, methods, and tools to provide unified approach to the subject Includes sample code in Python and links to actual research questions and cases from social science and communication studies Discusses ethical and normative issues relevant to privacy, data ownership, and reproducible social science Developed in partnership with the International Communication Association and by the editors of Computational Communication Research Computational Analysis of Communication is an invaluable textbook and reference for students taking computational methods courses in social sciences, and for professional social scientists looking to incorporate computational methods into their work.

Guide to Evidence-based Physical Therapy Practice Jones & Bartlett Learning Finally, a text designed specifically for physical therapists to facilitate evidence-based practice in both the classroom and in the clinic. Guide to Evidence-Based Physical Therapy Practice provides readers with the information and tools needed to appreciate the philosophy, history, and value of evidence-based practice, understand what constitutes evidence, search efficiently for applicable evidence in the literature, evaluate the findings in the literature, and integrate the evidence with clinical judgement and individual patient preferences and values. This unique handbook combines the best elements of multiple texts into a single accessible guide. Divided into four sections that break down the research process, this user-friendly text also includes key terms, learning objectives, exercises, diagrams, worksheets, and useful appendices. This text is perfect for both physical therapists and students!

Machine Learning for Text Springer Nature

Developmental Phonological Disorders Foundations of Clinical Practice, Second Edition Plural Publishing Developmental Phonological Disorders: Foundations of Clinical Practice, Second Edition is the only graduate-level textbook designed for a competency-based approach to teaching, learning, and assessment. The book provides a deep review of the knowledge base necessary for the competent assessment, diagnosis, and treatment of developmental phonological disorders. Thoroughly revised and updated, the textbook contains learning objectives in each chapter to further support understanding of concepts and carefully designed case studies and demonstrations to promote application to clinical problem solving. Key Features: Learning objectives for each chapter

subsection Includes the "how, why, and when" to apply each assessment and treatment procedure in clinical practice 62 tables containing clinically relevant information such as normative data to interpret phonological assessment results 99 figures to support clinical decision making such as recommending a treatment delivery model, selecting treatment targets, or choosing evidence-based interventions 35 case studies to support a competency-based approach to teaching and assessment 35 demonstrations that show how to implement assessment and treatment procedures The second edition provides a comprehensive overview of seminal studies and leading-edge research on both phonological development and phonological disorders, including motor speech disorders and emergent literacy. This wealth of theoretical background is integrated with detailed descriptions and demonstrations of clinical practice, allowing the speech-language pathologist to design interventions that are adapted to the unique needs of each child while being consistent with the best research evidence. New to the Second Edition: Updated and expanded section on childhood apraxia of speech Updated and expanded sections on the identification and treatment of inconsistent phonological disorder Administration and interpretation of the Syllable Repetition Task added Administration and interpretation of the Diagnostic Evaluation of Articulation and Phonology added with case studies and demonstrations New organization, formatting, and editing to reduce the size of the book Case studies revised to a single-page format Improved Table of Contents to ease access to content, including norms tables, case studies, and demonstrations

Foundations of Legal Research and Writing Cengage Learning FOUNDATIONS OF LEGAL RESEARCH AND WRITING, Fifth Edition is the ideal resource for paralegals. The book's up-to-the-minute coverage tackles the ever-evolving areas of computer-assisted research and Cyber law, in addition to traditional legal research, analysis, and writing. Extensive research chapters address primary and secondary sources, citing, Lexis/Nexis, the Internet, and more, while writing sections center on drafting client opinion letters, pleadings, contracts, office memos, memoranda of law, and appellate briefs. Every chapter gives you practice writing opportunities, as well as traditional and computer-assisted research assignments to help develop your skills. Detailed case excerpts, samples, tips, and discussions further support the assignments, and illustrate the many perils of inadequate research and poor legal writing. Readers everywhere agree that FOUNDATIONS OF LEGAL RESEARCH AND WRITING, Fifth Edition delivers the concepts you need for success in the most demanding law firms and legal departments today. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Guide to Evidence-Based Physical Therapist Practice Jones & Bartlett Learning Guide to Evidence-Based Physical Therapist Practice, Fifth Edition teaches the knowledge and skills to evaluate medical evidence and apply it to the practice of physical therapy. This valuable reference explains the fundamentals of medical research and how to determine which studies are useful in practice. As the leading evidence-based practice text for physical therapy, this is a comprehensive resource no physical therapist or student should be without. This practical guide empowers readers to learn how to evaluate research designs, appraise evidence, and apply research in clinical practice. Its reader-friendly style facilitates learning and presents the knowledge essential for physical therapist students to develop a strong foundation in research methods and methodologies related to evidence-based medicine.

Recombinant DNA Research Insurance Law and the Financial Ombudsman Service Taylor & Francis Insurance Law and the Financial Ombudsman Service is an in depth look at the workings and insurance decisions of the Financial Ombudsman Service. The book analyses how the Ombudsman Service decides insurance cases and compares its approach to that of a court. This book sets out the rules, procedure and approach of the Ombudsman Service, succinctly summarises the relevant insurance law and compares and analyses it against a comprehensive review of material about insurance complaints gathered since the formation of the Ombudsman Service in 2001.

Text, Cases and Materials on Contract Law Routledge Composed of approximately one-quarter authors' commentaries and three-quarters cases and materials, including academics' articles and extracts from books and Law Commission papers, this book facilitates the development of personal study skills and encourages readers to engage with the leading commentaries in the area. Clearly signposted chapter introductions highlight the salient features under discussion and additional reading collected at the end of each chapter guides further study and independent research. The range of material covered and the straightforward style makes Text, Cases and Materials on Contract Law an invaluable resource for all undergraduate students of contract law.

Case-Based Reasoning Research and Development Third International Conference on Case-Based Reasoning, ICCBR-99, Seon Monastery, Germany, July 27-30, 1999, Proceedings Springer Science & Business Media The biennial International Conference on Case-Based Reasoning (ICCBR) - ries, which began in Sesimbra, Portugal, in 1995, was intended to provide an international forum for the best fundamental and applied research in case-based reasoning (CBR). It was hoped that such a forum would encourage the growth and rigor of the field and overcome the previous tendency toward isolated national CBR communities. The foresight of the original ICCBR organizers has been rewarded by the growth of a vigorous and cosmopolitan CBR community. CBR is now widely recognized as a powerful and important computational technique for a wide range of practical applications. By promoting an exchange of ideas among CBR researchers from across the globe, the ICCBR series has facilitated the broader acceptance and use of CBR. ICCBR-99 has continued this tradition by attracting high-quality research and applications papers from around the world. Researchers from 21 countries submitted 80 papers to ICCBR-99. From these submissions, 17 papers were selected for long oral presentation, 7 were accepted for short oral presentation, and 19 papers were accepted as posters. This volume sets forth these 43 papers, which contain both mature work and innovative new ideas.

How To Write Anything: The Format Of What You Write May Change But The Process Of Writing Anything Remains The Same Paul Lima How To Write Anything: The Format Of What You Write May Change But The Process Of Writing Anything Remains The Same This book is called How To Write Anything, and I confess there is some ego involved in the title. But then I've been a professional writer for over 40 years. As one of Canada's most successful writers and authors, I have written hard news articles, soft news and feature articles, advertising and promotional copy, media releases, reports and proposals, case studies, research papers, email messages, website content, tweets, blog posts, and other online content. I have also written over 20 books on business, promotional and online writing and other topics, such as writing articles, memoir writing and living with Multiple Sclerosis, a disease that I have, but one that has not prevented me from writing or training. I've also written a collection of short stories, poetry, and a couple of plays. So while I haven't written everything, I've written many things. The fact is that you can't read this book and go forth and write anything if you are not familiar with the format or structure of the document that you want to write--be it non-fiction or fiction. For instance, if you want to write a report, you do so using the methods in this book. However, you have to

know how to structure reports. The same is applicable to email, social media content, articles, promotional content, case studies, reports, white papers, PowerPoint presentations, speeches, website content, short stories or novels. So some of you reading this book might still have some learning to do. However, I suspect most of you know the structure of the documents you want to produce and you will be able to immediately apply the methods outlined in the book to writing any document that you need to write.

Handbook of Research on Organizational Justice and Culture in Higher Education Institutions IGI Global Fairness in the workplace is a key element to the successful management and development of an organization. By evaluating the treatment of employees within educational settings, as well as examining their reaction to fair and effective leadership practices, an institution gains a competitive edge within the global academic landscape. The Handbook of Research on Organizational Justice and Culture in Higher Education Institutions examines employee perspectives and behavior within educational settings. Highlighting the application of organizational integrity practices being used to meet the demands of institutional employees within developing and developed economies, this publication is a vital reference source for academicians, professionals, researchers, and students interested in higher education business management and development.

SBI PO Phase 2 Practice Sets Main Exam 2020 Arihant Publications India limited 1. SBI PO Phase II Main Exam book carry 20 practice sets for the upcoming SBI PO exam. 2. Each Practice sets is prepared on the lines of online test paper 3. Previous years solved papers (2019-2015) are provided to know the paper pattern 4. Every paper is accompanied by authentic solutions. The State Bank of India (SBI) has invited applicants to recruit 2000 eligible and dynamic candidates for the posts of Probationary Officer (PO) across India. SBI PO Phase II Main Exam 2020-21 (20 Practice Sets) is a perfect source for aspirants to check on their progress. Each practice set is designed exactly on the lines of latest online test pattern along with their authentic solution. Apart from concentrating on practice sets, this book also provides Solved Papers (2019-2015) right in the beginning to gain insight paper pattern and new questions. Packed with a well-organized set of questions for practice, it is a must-have tool that enhances the learning for this upcoming examination. TABLE OF CONTENT Solved Paper 2019, Solved Paper 2018, Solved Paper 2017, Solved Paper 2016, Solved paper 1-08-2015, Model Practice Sets (1-20).

Proceedings of the 13th International Conference on Research and Development in Information Retrieval, Brussels, Belgium, 5-7 September 1990 Assn for Computing Machinery **Journal of the American Society for Information Science Enhanced Computer Concepts and Microsoft Office 2013 Illustrated** Cengage Learning Present the computer concepts and Microsoft Office 2013 skills perfect for your Introduction to Computing course with the latest ENHANCED COMPUTER CONCEPTS AND MICROSOFT OFFICE 2013 ILLUSTRATED. This all-in-one book makes the computer concepts and skills your students need to know easily accessible. Key application skills are clearly demonstrated using the user-friendly two-page spread found in the popular Microsoft Office 2013 Illustrated Introductory, First Course. Today's most up-to-date technology developments and concepts are clarified using the distinctive step-by-step approach from the Computer Concepts Illustrated Brief book. This edition highlights updated Office 365 content with Integrated Applications Projects and a Student Success Guide. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

New Directions in Rough Sets, Data Mining, and Granular-Soft Computing 7th International Workshop, RSFDGrC'99, Yamaguchi, Japan, November 9-11, 1999 Proceedings Springer Science & Business Media This book constitutes the refereed proceedings of the 7th International Workshop on Rough Sets, Fuzzy Sets, Data Mining, and Granular-Soft Computing, RSFDGrC'99, held in Yamaguchi, Japan, in November 1999. The 45 revised regular papers and 15 revised short papers presented together with four invited contributions were carefully reviewed and selected from 89 submissions. The book is divided into sections on rough computing: foundations and applications, rough set theory and applications, fuzzy set theory and applications, nonclassical logic and approximate reasoning, information granulation and granular computing, data mining and knowledge discovery, machine learning, and intelligent agents and systems.

Cengage Advantage Books: Business Law Today, The Essentials: Text and Summarized Cases Cengage Learning Interesting, clear, and applied, BUSINESS LAW TODAY: THE ESSENTIALS is your concise guide to the law and what it means in the business world--from contracts and secured transactions to warranties and government regulations. Easy to understand with an engaging writing style that is matched by vibrant visuals, BUSINESS LAW TODAY includes coverage of contemporary topics that impact not only the business world, but your life such as identity theft. Fascinating features and intriguing cases highlight the material's practicality. The text's companion website includes resources to help you study, such as sample answers to selected end-of-chapter business scenarios and case problems (one per chapter) ; Internet exercises; and interactive quizzes for every chapter. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Semiotic Engineering Methods for Scientific Research in HCI Morgan & Claypool Publishers Semiotic engineering was originally proposed as a semiotic approach to designing user interface languages. Over the years, with research done at the Department of Informatics of the Pontifical Catholic University of Rio de Janeiro, it evolved into a semiotic theory of human-computer interaction (HCI). It views HCI as computer-mediated communication between designers and users at interaction time. The system speaks for its designers in various types of conversations specified at design time. These conversations communicate the designers' understanding of who the users are, what they know the users want or need to do, in which preferred ways, and why. The designers' message to users includes even the interactive language in which users will have to communicate back with the system in order to achieve their specific goals. Hence, the process is, in fact, one of communication about communication, or metacommunication. Semiotic engineering has two methods to evaluate the quality of metacommunication in HCI: the semiotic inspection method (SIM) and the communicability evaluation method (CEM). Up to now, they have been mainly used and discussed in technical contexts, focusing on how to detect problems and how to improve the metacommunication of specific systems. In this book, Clarisse de Souza and Carla Leitao discuss how SIM and CEM, which are both qualitative methods, can also be used in scientific contexts to generate new knowledge about HCI. The discussion goes into deep considerations about scientific methodology, calling the reader's attention to the essence of qualitative methods in research and the kinds of results they can produce. To illustrate their points, the authors present an extensive case study with a free open-source digital audio editor called Audacity. They show how the results obtained with a triangulation of SIM and CEM point at new research avenues not only for semiotic engineering and HCI but also for other areas of computer science such as software engineering and programming. Table of Contents: Introduction / Essence of Semiotic Engineering / Semiotic Engineering Methods / Case Study with

Audacity / Lessons Learned with Semiotic Engineering Methods / The Near Future of Semiotic Engineering" **Proceedings of the ... Annual International ACM SIGIR Conference on Research and Development in Information Retrieval** **Business Law Today, Standard: Text & Summarized Cases** Cengage Learning Interesting, clear, and applied, *BUSINESS LAW TODAY: STANDARD EDITION, 12E* is the ideal guide to the law and what it means in the business world -- from contracts and secured transactions to warranties and government regulations. Easy to understand with an engaging writing style that is matched by vibrant visuals, *BUSINESS LAW TODAY: STANDARD EDITION* covers contemporary topics that impact not only the business world, but also your life. You examine the financial crisis and its impact on business law, identity theft, immigration law, and diversity issues. Fascinating features and intriguing cases highlight the practicality of the concepts you are learning. In addition, numerous learning support resources provide tools that address various learning styles. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. **Technology of Object-oriented Languages and Systems TOOLS 13 : Proceedings of the Thirteenth International Conference TOOLS Europe '94, Versailles, France** **Mining Scientific Papers: NLP-enhanced Bibliometrics** *Frontiers Media SA* **The Shelly Cashman Series Microsoft 365 & Office 2021 Intermediate** Cengage Learning Helping you quickly get up to speed, *THE SHELLY CASHMAN SERIES MICROSOFT 365 & OFFICE 2021 INTERMEDIATE*, 1st edition, includes the latest on Microsoft 365 and Office 2021 features along with enhanced support for Mac users. Its trademark step-by-step, screen-by-screen, project-based approach enables you to expand your understanding of Office applications through hands-on experimentation and critical thinking. Module Learning Objectives are mapped to Microsoft Office Specialist (MOS) certification objectives, reinforcing the critical skills needed for college and career success. In addition, Other Ways boxes reveal alternate click paths to achieve a step, while BTW call-outs offer helpful hints as you work through your projects so you can make the most of Microsoft Office tools. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. **Beginning Microsoft Office 2010** Apress This book is a practical, step-by-step guide to getting started with Microsoft Office 2010. You'll learn how to create and edit essential office files—documents, spreadsheets, presentations, and more—quickly and efficiently. You'll also learn about all of the new updates included with Office 2010. Collaborate on projects in the cloud and access your files from virtually anywhere—with *Beginning Microsoft Office 2010*, you'll take a hands-on approach to learning everything, new and old, that the world's most popular productivity software suite has to offer. Get started with Office 2010 Basics. Create, store, and share office documents. Use shared Office tools both online and offline. How to keep e-mail, contacts, appointments, notes, and tasks organized. **Century 21 Digital Information Management, Lessons 1-145** Cengage Learning Learn keyboarding skills that will prepare you for a lifetime of success with *CENTURY 21 DIGITAL INFORMATION MANAGEMENT*. Ready to help you face all the business challenges that will come your way, this useful text lets you tap into the latest technology, helps you master computer applications using Microsoft Office 2010/2013, and builds your communication skills. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. **An Object-Oriented Approach to Programming Logic and Design** Cengage Learning Provide beginning programmers with a guide to developing object-oriented program logic with Farrell's *AN OBJECT-ORIENTED APPROACH TO PROGRAMMING LOGIC AND DESIGN, 4E*. This text takes a unique, language-independent approach to ensure students develop a strong foundation in traditional programming principles and object-oriented concepts before learning the details of a specific programming language. The author presents object-oriented programming terminology without highly technical language, making the book ideal for students with no previous programming experience. Common business examples clearly illustrate key points. The book begins with a strong object-oriented focus in updated chapters that make even the most challenging programming concepts accessible. A wealth of updated programming exercises in every chapter provide diverse practice opportunities, while new Video Lessons by the author clarify and expand on key topics. Use this text alone or with a language-specific companion text that emphasizes C++, Java or Visual Basic for the solid introduction to object-oriented programming logic your students need for success. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. **Using Computers in Legal Research A Guide to LEXIS and WESTLAW** Adams & Ambrose Pub