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KEY=EDITION - NICOLE ROLLINS

Critical Care Transport Jones & Bartlett Learning Welcome to the new gold standard in critical care transport training. Published in conjunction with the American Academy of Orthopaedic Surgeons (AAOS) and the American College of Emergency Physicians (ACEP), Critical Care Transport offers cutting edge content relevant to any healthcare provider training in critical care transport. Like no other textbook in this market, Critical Care Transport thoroughly prepares medical professionals to function as competent members of a critical care team by covering the material that everyone—paramedics, nurses, physicians, and specialty crew—needs to know to operate effectively in the prehospital critical care environment. This book meets the curricula of major critical care training programs, including University of Maryland, Baltimore County (UMBC). It covers both ground and flight transport, and meets the objectives of critical care transport certification exams such as the Certified Flight Paramedic (FP-C) exam administered by the Board for Critical Care Transport Paramedic Certification. Content includes information specific to prehospital critical care transport, such as flight physiology, lab analysis, hemodynamic monitoring, and specialized devices such as the intra-aortic balloon pump. Standard topics such as airway management, trauma, and pharmacology are covered in the context of critical care. Chapters have been authored by leading critical care professionals across the country and represent the most current, state-of-the-art information on management of critical care patients. **The Company Daughters A heart-wrenching colonial love story** Bookouture 'Blew my mind... so magically

written and most of all that it is based on true events... a hard-hitting, soul-crushing book... I loved every moment of it... immersive, heart-wrenching, I feel emotional writing this review.' Goodreads reviewer, 5 stars Wanted: Company Daughters. Virtuous young ladies to become the brides of industrious settlers in a foreign land. The Company will pay the cost of the lady's dowry and travel. Returns not permitted, orphans preferred. Amsterdam, 1620. Jana Beil has learned that life rarely provides moments of joy. Having run away from a violent father, her days are spent searching for work in an effort to stay out of the city brothels, where desperate women trade their bodies for a mouthful of bread. But when Jana is hired as a servant for the wealthy and kind Master Reynst and his beautiful daughter Sontje, Jana's future begins to look brighter. Then Master Reynst loses his fortune on a bad investment, and everything changes. The house is sold to creditors, leaving Jana back on the street and Sontje without a future. With no other choice, Jana and Sontje are forced to sign with the East India Company as Company Daughters: sailing to a colonial Dutch outpost to become the brides of male settlers they know nothing about. With fear in their hearts, the girls begin their journey - but what awaits them on the other side of the world is nothing like what they've been promised... Based on true history, this is a gripping and unputdownable historical novel, perfect for fans of Girl with a Pearl Earring, The Miniaturist and The Indigo Girl. WINNER OF THE 2021 GOLDEN CROWN LITERARY SOCIETY AWARD FOR DEBUT FICTION. FINALIST FOR THE 2021 BISEXUAL BOOK AWARDS. LONGLISTED FOR THE 2021 HWA DEBUT CROWN AWARD. What readers are saying about The Company Daughters: 'Blew my mind... a book I've told so many people about purely because I'm still in disbelief that it exists, that it's so magically written and most of all that it is based on true events... a hard-hitting, soul-crushing book of a woman's struggle to survive... I loved every moment of it. Breathlessly, and in a way that took up my entire brain... immersive, heart-wrenching, and I feel emotional writing this review.' Goodreads reviewer, 5 stars 'From the moment I started reading The Company Daughters, I was captivated by this historical tale. Although it does contain a love story, it's not a romance...This was a gripping read.' Goodreads reviewer 'This book is so stunningly tender and beautiful, all mixed in with some seriously tragic and heart-wrenching events... Rajaram is an extremely skilled writer, and I love her writing style... The themes of sisterhood and female love were so present in this book and I found it very moving.' Goodreads reviewer 'I was enchanted by this book! It's a delightful read that will have your emotions all over the place.' Goodreads reviewer 'I love historical fiction, and this book touched on a topic and time I knew nearly nothing about...There's love, there's loss, there's surviving, there's thriving... It was a very beautiful book.' Goodreads reviewer 'The Company Daughters is a beautifully written love story... a perfect example of the power of human will and the endurance and hope that love can give a person.' Goodreads reviewer, 5 stars 'This book has a beauty and grace to it. The author's writing just flows off the page, and although there are struggles and upsets by the time you close the book over you are filled with a warm glow.' Goodreads reviewer 'A powerful and insightful read. I look forward to reading more historical work by Samantha Rajaram!' Goodreads reviewer 'Heartbreaking... a moving book... vivid, with amazing characters... This is a great read.' Goodreads reviewer **The Condensed Guide to the Best Man's Toast** Garrett County Press Here are complete toasts for the best

man -- frequently updated with new speeches. From traditional to unusual to pleasantly quirky, the speeches come with simple tips, explaining structure and tone. This is a short, to-the-point tool designed to unstick the brain and get ideas flowing. **Cutting Edge Marketing Analytics Real World Cases and Data Sets for Hands On Learning** Pearson Education Master practical strategic marketing analysis through real-life case studies and hands-on examples. In Cutting Edge Marketing Analytics, three pioneering experts integrate all three core areas of marketing analytics: statistical analysis, experiments, and managerial intuition. They fully detail a best-practice marketing analytics methodology, augmenting it with case studies that illustrate the quantitative and data analysis tools you'll need to allocate resources, define optimal marketing mixes; perform effective analysis of customers and digital marketing campaigns, and create high-value dashboards and metrics. For each marketing problem, the authors help you: Identify the right data and analytics techniques Conduct the analysis and obtain insights from it Outline what-if scenarios and define optimal solutions Connect your insights to strategic decision-making Each chapter contains technical notes, statistical knowledge, case studies, and real data you can use to perform the analysis yourself. As you proceed, you'll gain an in-depth understanding of: The real value of marketing analytics How to integrate quantitative analysis with managerial sensibility How to apply linear regression, logistic regression, cluster analysis, and Anova models The crucial role of careful experimental design For all marketing professionals specializing in marketing analytics and/or business intelligence; and for students and faculty in all graduate-level business courses covering Marketing Analytics, Marketing Effectiveness, or Marketing Metrics **The Rational Guide to Microsoft Office Access 2007 Templates** Mann Publishing Group In this book, Microsoft Program Manager Zac Woodall shows developers and IT pros how to use the new template architecture in Access 2007 to deliver rich data-centric tracking applications. He explains what Access templates are, how they are used, and how to create them. His discussion of template design and customization includes details that every template designer should know, such as design guidelines, best practices, and advice for overcoming technical hurdles. Advanced topics include personalization, designing for SharePoint, template security, enterprise deployment, and a detailed breakdown of the template (.accdt) file format. In only 256 pages, this book helps the reader to: Design Access 2007 Templates Build Enterprise Templates for Access 2007 Implement Secure Access 2007 Templates This book comes with a bonus chapter "Customizing the Field Templates Task Pane" and five bonus sample templates, which readers can use in their own projects (Access Add-In, Access Ribbon XML, Contacts Modified, Table Creator, and Template Maker). These valuable bonus materials are available as a web site download. **The Manual What Women Want and How to Give It to Them** Describes what women seek in a man and the steps a man needs to take to win women over. **Geometric Analysis of the Bergman Kernel and Metric** Springer Science & Business Media This text provides a masterful and systematic treatment of all the basic analytic and geometric aspects of Bergman's classic theory of the kernel and its invariance properties. These include calculation, invariance properties, boundary asymptotics, and asymptotic expansion of the Bergman kernel and metric. Moreover, it presents a unique compendium of results with applications to function theory, geometry,

partial differential equations, and interpretations in the language of functional analysis, with emphasis on the several complex variables context. Several of these topics appear here for the first time in book form. Each chapter includes illustrative examples and a collection of exercises which will be of interest to both graduate students and experienced mathematicians. Graduate students who have taken courses in complex variables and have a basic background in real and functional analysis will find this textbook appealing. Applicable courses for either main or supplementary usage include those in complex variables, several complex variables, complex differential geometry, and partial differential equations. Researchers in complex analysis, harmonic analysis, PDEs, and complex differential geometry will also benefit from the thorough treatment of the many exciting aspects of Bergman's theory.

Electrician's Exam Study Guide 2/E McGraw Hill Professional Ace the Journeyman and Master Electrician Exams! Featuring more than 1,500 practice questions and answers, *Electrician's Exam Study Guide, Second Edition* provides everything you need to prepare for and pass the Journeyman and Master electrician licensing exams on the first try. This practical, up-to-date resource is filled with detailed illustrations, Test Tips which explain how to arrive at the correct answers, and Code Updates which clarify changes in the 2011 NEC. Answer sheets include cross-references to the precise article and section of the NEC from which questions are taken. Fully revised throughout, this careerbuilding guide helps you: Master the material most likely to appear on the licensing exams Improve your test-taking ability with 1,500+ true/false and multiple-choice questions and answers Keep up with the 2011 NEC Acquire the confidence, skills, and knowledge needed to pass your exam Covers essential topics, including: Articles 90 through 110 Wiring requirements and protection Wiring methods and materials Equipment for general use Special occupancies and classifications Special equipment Special conditions Communications Tables, annexes, and examples Math calculations and basic electrical theory Review and applying principles Master electrician skills Techniques for studying and taking your test

Taking Charge of the Change A Holistic Approach to the Three Phases of Menopause Delmar Pub This book presents a holistic approach to women's midlife and menopause transitions. It provides a balanced approach giving the expected benefits and side effects of western medical and complementary therapies for the entire range of menopausal concerns. Comprehensive information provided in a user-friendly way, including a matrix for finding western and alternative therapies for each symptom. Contained are graphs, illustrations, charts and worksheets to enhance learning and allow women to individualize the material. Special focus is placed on art that represents expansive, powerful, and symbolic aspects of women's beings; including a wide array of goddess and mythic images. The path of women's spiritual unfolding is described, with its unique features as they connect with the feminine divine. Women are brought in touch with their long heritage of archetypes in history and myth, and given guidance in drawing from the energies of archetypes to bring deeper aspects of the self into expression. (key words: midlife, menopause, holistic, middle aged)

When Life Falls Apart Revell When life falls apart, where is God? Does he care? Can he fix things? Does he really love us? In an uncertain world, people need to know that God is still in control, that he cares for us and even suffers with us, and that he has a plan that cannot be defeated. In his compassionate and caring style,

Warren W. Wiersbe offers discouraged readers a positive treatment of suffering that reveals the Bible's authoritative and comforting answers to big questions. His faith-bolstering insight will show readers that, with God as their source of comfort, strength, and hope, they can weather the storms of life--and come out on top. **Outfoxed** Pen & Page Publishing Death is a way of life outside of the safety of Inner Tulsa, and Jade means to keep flipping Mother Nature off until old age claims her. With one eye always on the sky, the last thing she needs is a pack of bounty hunters out for her living head. With no idea of why anyone would want her, her wits might keep her free, assuming she can resist the charming lures of Sandro, one of the men out to claim her as his own. Left with the choice of being the evening snack of a tornado or taking shelter with the bounty hunter, she does what she does best: she lives on the edge. Striking a bargain with the handsome bounty hunter buys her another day of life, but it also dumps her into the heart of a sinister plot, one meant to enslave the residents of the storm-tossed city—and the others brave and foolish enough to call the Alley home.

Synthetic Polymers for Biotechnology and Medicine CRC Press This book covers topics including the delivery of biologicals using synthetic polymers, cell encapsulation, and gene delivery. It deals with the use of synthetic polymers for the purpose of isolating biologicals by describing the use of stimulus-responsive polymers.

The Digital University - Building a Learning Community Springer Science & Business Media This is the thoroughly revised second edition of one of the first books to provide an overview of how key aspects of university life - such as teaching, academic research, administration, management and course design - are being affected by digital and web-enabled technologies. More than three-quarters of the material has been revised and updated. Still further, three new chapters now address the following aspects: the virtual classroom, vicarious learning, and educational metadata. The main body of the text focuses on asynchronous collaboration by examining the following four key topics: principles, experiences, evaluation, and benefits. A timely and up-most important guide to all aspects of modern university education in the digital age.

Oral Medication and Insulin Therapies A Practical Guide for Reaching Diabetes Target Goals PHC Publishing Group This book will be helpful for any health care professional assisting the patient with diabetes to reach their target goals. The various oral medications and their mechanisms, as well as the types and regimens of the various insulins are discussed. Reaching target goals has been shown to prevent the acute (hypoglycemia and hyperglycemia) and chronic (retinopathy, nephropathy, neuropathy, coronary heart disease and stroke) complications of diabetes. Therefore, it is critical that healthcare professionals have the knowledge to assist their patients in meeting their diabetes goals. This resourceful tool can be yours for just \$14.95. Additionally, nurses will be able to earn continuing education contact hours after reading this book.

The Complete Idiot's Guide to Difficult Conversations Get the Positive Results You Want When the Going Is Tough Dorling Kindersley Ltd How to tackle sensitive subjects. Covering both professional and personal situations, this guide examines ways to approach and handle conversations that are often put off or avoided altogether. The most comprehensive book of its kind, it provides all the information you need to approach difficult conversations with confidence, avoid blaming, overcome defensiveness, and make better decisions. -The only book on the market covering difficult conversations in

both the workplace and one's personal life -Can be read cover to cover or used as a quick reference guide -Reviewed and approved by the Program Chair of Organizational Communication at Franklin University and former professor of Applied Linguistics at Harvard University **Facebook Me! A Guide to Having Fun with Your Friends and Promoting Your Projects on Facebook** Peachpit Press So you've heard about Facebook—maybe your friends have invited you to join or it's the hot topic around the water cooler—but you're not sure what it's all about. Relax and join in. There are more than 110 million members of Facebook these days, and adults are the fastest-growing segment of users. And it's about more than just kid stuff; Facebook can actually be a good business tool as well as a great way to promote creative projects. In Facebook Me! Dave Awl shows you around the newly redesigned Facebook and helps you take full advantage of all it has to offer, while helping you avoid some of its pitfalls. • Find out what you can do on Facebook, and what it can do for you. Reconnect with old friends and make new ones, let your friends know what you're up to, send greetings, share photos or video, or just goof around with applications like SuperPoke. • Learn Facebook etiquette: how and why to friend someone, how to socialize politely, and whether to friend your boss. • Publicize your projects, business, or causes: Post to your Wall, set up a Page, put up a Marketplace listing, or invite friends to Events. Look for the official Facebook Me! Group on Facebook, to connect with the author and other readers of this book. **Unusual and Awesome Jobs Using Technology Roller Coaster Designer, Space Robotics Engineer, and More** Capstone Discusses jobs that use technology, including a roller coaster designer, a space robotics engineer, and a wind turbine technician. **Study Guide and Working Papers 1-12** Prentice Hall This chapter-by-chapter learning aid systematically and effectively helps students study college accounting and get the maximum benefit from their study time. Each chapter provides a Summary Practice Test with fill-in-the-blanks, multiple choice, and true/false problems AND solutions to all the questions, and the Working Papers Working Papers contain tailor-made spreadsheets to all end-of-chapter problems. **Toyota Hi-Lux Pick-up 1969 thru 1978** Haynes Manuals, Incorporated Haynes offers the best coverage for cars, trucks, vans, SUVs and motorcycles on the market today. Each manual contains easy to follow step-by-step instructions linked to hundreds of photographs and illustrations. Included in every manual: troubleshooting section to help identify specific problems; tips that give valuable short cuts to make the job easier and eliminate the need for special tools; notes, cautions and warnings for the home mechanic; color spark plug diagnosis and an easy to use index. **Sociology as Applied to Health and Medicine** Bloomsbury Publishing A new edition of a seminal textbook that offers an up-to-date, concise and theoretically and empirically informed introduction to the core issues in the sociology of health and health care. It includes updated chapters on established themes of social aspects of health, disease and medical practice, social structures and the organisation of health services, as well as brand new chapters on contemporary topics such as globalisation, the sociology of the body and digital technologies. As proven by previous editions, this text has special salience for students of medicine and allied health programmes. Moreover, with increased attention to international perspectives and examples and an accessible writing style, it remains an ideal choice for undergraduate and postgraduate health modules on sociology courses

across the world. New to this Edition: - Increased emphasis on global perspectives and international examples - All existing chapters thoroughly updated - New chapters on globalisation and health, re-conceptualising bodies and digital health and health care ensure that the book takes the latest developments in the discipline into account

Things Might Go Terribly, Horribly Wrong A Guide to Life Liberated from Anxiety New Harbinger Publications Whether it manifests itself as worry, fear, rumination, obsession, compulsion, or shyness, anxiety is everywhere, and it causes no end of trouble for just about all of us. But at its core, anxiety serves an important purpose: to neutralize uncomfortable ambiguities. This book begins with a whirlwind tour of anxiety: what causes it, what we think about it, and what it might look like. Then the book looks at some of the approaches to treating anxiety and poses an intriguing question: What if you don't need to get rid of anxiety in order to live a terrific life? Things Might Go Terribly, Horribly Wrong approaches this breakaway hypothesis through the mechanisms of acceptance and commitment therapy (ACT) and presents a series of thinking points and short games readers can do to easily and effectively begin to incorporate ACT techniques into their lives. This book is not a full-scale self-help approach for someone with serious anxiety problems, but an easy way for readers who have wrestled with worry, fear, and shyness to put those feelings into perspective and focus instead on what they want to do in life. This book will help readers foster the flexibility they need to keep from succumbing to the avoidant forces of anxiety and open themselves to the often uncomfortable complexities and possibilities of life.

Digging Up Texas A Guide to the Archeology of the State Taylor Trade Publications This comprehensive book contains illustrations and photographs of artifacts, sites, and digs in progress and surveys the most important archeological sites, described in lay terms.

Techniques in Complete Denture Technology John Wiley & Sons This practical manual focuses on the discipline of complete denture technology. It sets out the ideal properties of complete dentures, and provides the reader with techniques for achieving these when carrying out any stage in the production process. Procedures are clearly set out in step-by-step format and fully illustrated with clinical photographs. Techniques in Complete Denture Technology discusses all the various elements that are essential for optimum denture provision, including fit, retention, stability, occlusion, muscular control, aesthetics and materials. It is essential reading for dental technicians, clinical dental technicians and maxillo-facial prosthetists, as well as providing a valuable resource for dentists and students.

KEY FEATURES Provides techniques for achieving the ideal properties of complete dentures Discusses fit, retention, stability, occlusion, muscular control, aesthetics and materials Full of easy to follow step-by-step procedures Written by an experienced and established author team Highly illustrated with full colour clinical photos

Teaching Abby Becca Jameson Publishing It's a summer internship. Never mind that the owners are hot. Never mind that there are three of them. Never mind that they are twice her age. Never mind that they have a secret "play" room in the basement. Never mind that she's never been more intrigued in her life. She only has three months. No matter how deeply she gets involved, she can't stay...

The Privatization of Space Exploration Business, Technology, Law and Policy Transaction Publishers Space was at the center of America's imagination in the 1960s. President John F. Kennedy's visionary statement captured the mood of the day: "We choose to

go to the moon in this decade and do the other things, not because they are easy, but because they are hard." The Apollo mission's success in July 1969 made almost anything seem possible, but the Cold War made space flight the province of governmental agencies in the United States. When the Apollo program ended in 1972, space lost its hold on the public interest, as the great achievements wound down. Entrepreneurs are beginning to pick up the slack—looking for safer, more reliable, and more cost effective ways of exploring space. Entrepreneurial activity may make create a renaissance in human spaceflight. The private sector can energize the quest for space exploration and shape the race for the final frontier. Space entrepreneurs and private sector firms are making significant innovations in space travel. They have plans for future tourism in space and safer shuttles. Solomon details current US and international laws dealing with space use, settlement, and exploration, and offers policy recommendations to facilitate privatization. As private enterprise takes hold, it threatens to change the space landscape forever. Individuals are designing spacecraft, start-up companies are testing prototypes, and reservations are being taken for suborbital space flights. With for-profit enterprises carving out a new realm, it is entirely possible that space will one day be a sea of hotels and/or a repository of resources for big business. It is important that regulations are in place for this eventuality. These new developments have great importance, huge implications, and urgency for everyone.

Dictionary of Information Science and Technology Academic Press This work facilitates the cross-use terms from the various contributing sub-areas of information science. With definitions of 1,000 terms, in alphabetical order, the volume provides a unified, integrated and concise guide to the field. Each term is annotated by one or more references to the literature. Where possible, the first reference directs the user to a basic or seminal discussion of the term and subsequent references show its usage in an information science-related application. This work will be an indispensable reference for students, researchers, and professionals.

The "Hitchhiker's Guide to the Galaxy" Revisited: Motifs of Science Fiction and Social Criticism Diplomica Verlag Gmbh This book is a survey of typical Science Fiction elements in Douglas Adams's Hitchhiker's Guide to the Galaxy. Christian Erkenbrecher first goes through a short history of Science Fiction and identifies certain motifs of the genre in order to correctly place the novel within a useful context. Classical elements of the Science Fiction canon are identified in the novel and scrutinized. It becomes clear that Douglas Adams was fully aware of the SF "burden" and we can see how its elements are used in order to create both humour and criticism. The question of whether social criticism can be applied purposefully in SF will be asked. Other big questions which are posed (and answered?) in Hitchhikers are also taken into consideration: Is there a god? Will the breakdown of communication barriers between races put an end to all wars? Can the advancement of technology prevent us from destroying ourselves? Follow the author on his way through Douglas Adams's "wholly remarkable book" and see how this exceptional hitchhiking playwright and atheist writer enriched the world with his unique prose.

Drupal Development Tricks for Designers "O'Reilly Media, Inc." Offers information on the most effective ways to use Drupal in web site building, including setting up a development environment, updating moducles quickly, and using using Git, the free version control system.

The Myth and Ritual

School J.G. Frazer and the Cambridge Ritualists Routledge First Published in 2002. Routledge is an imprint of Taylor & Francis, an informa company.

Everyday Confetti Your Year-Round Guide to Celebrating Holidays and Special Occasions Revell When a busy woman looks at her calendar and sees a birthday, holiday, or special occasion, she has the best intentions for bringing joy to her family and creating lasting memories. Then reality hits. Amidst demanding responsibilities and an overloaded schedule, when is she ever going to have time to plan the perfect celebration or find the creativity to make it special? In this go-to guide, Karen Ehman and Glynnis Whitwer give women the ideas and the motivation they need to make such occasions less daunting. They provide creative ideas and menu plans for · Holidays · Birthdays · Special Events · Everyday Occasions Readers will even find suggestions for reaching out to others throughout the year through celebrations that are simple, doable, and stress-free.

The Boeing 737 Technical Guide This is an illustrated technical guide to the Boeing 737 aircraft. Containing extensive explanatory notes, facts, tips and points of interest on all aspects of this hugely successful airliner and showing its technical evolution from its early design in the 1960s through to the latest advances in the MAX. The book provides detailed descriptions of systems, internal and external components, their locations and functions, together with pilots notes and technical specifications. It is illustrated with over 500 photographs, diagrams and schematics. Chris Brady has written this book after many years developing the highly successful and informative Boeing 737 Technical Site, known throughout the world by pilots, trainers and engineers as the most authoritative open source of information freely available about the 737.

The Harvey Milk Institute Guide to Lesbian, Gay, Bisexual, Transgender, and Queer Internet Research CRC Press This powerful reference tool is the most comprehensive, reliable guide to Internet resources for the LBGTO community. More than just a guide to useful Web sites, it also evaluates LGBTQ mailing lists, message boards, search engines, and portals. The guide includes resources for a variety of academic disciplines, including the humanities, the social sciences, law, labor studies, media studies, transgender and intersex studies, and other areas of interest. The in-depth interviews with leaders of the queer Internet provide fascinating background information on the history and objectives of major sites. The Harvey Milk Institute Guide to Lesbian, Gay, Bisexual, Transgender, and Queer Internet Research is an indispensable tool for researchers, community leaders, and scholars. To view an excerpt online, find the book in our QuickSearch catalog at www.HaworthPress.com.

The CSS3 Anthology Take Your Sites to New Heights SitePoint The CSS Anthology: 101 Essential Tips, Tricks & Hacks is a compilation of best-practice solutions to the most challenging CSS problems. The fourth edition of this best-selling book has been completely revised and updated to cover newer techniques enabled by CSS3 and HTML5, and more recent trends in web design, such as responsive design. It is the most complete question-and-answer book on CSS available, with over 100 tutorials that show readers how to gain more control over the appearance of their web pages, create sophisticated web page navigation controls, and design for alternative browsing devices, including phones and screen readers. The CSS code used to create each of the components is available for download and guaranteed to be simple, efficient and cross-browser compatible.

Fractions, Decimals, & Percents GMAT Strategy

Guide Mg Prep Incorporated The Fractions, Decimals, and Percents guide (1 of the 8 books in Manhattan GMAT's Preparation Guide series) provides a highly organized and structured approach to the variety of questions in this quantitative content area. Students are presented with ways to manipulate part-whole relationships and practice implementing strategic time-efficient shortcuts. The book offers a unique balance between two competing emphases: test-taking strategies and in-depth content understanding. Practice problem sets build specific foundational skills in each topic and include the most advanced content that many other prep books ignore. As the average GMAT score required to gain admission to top b-schools continues to rise, this guide provides test takers with the depth and volume of advanced material essential for succeeding on the GMAT's computer adaptive format. Book also includes online access to 6 full-length Simulated Practice GMAT Exams at Manhattan GMAT's website. **Terry Pratchett's Discworld 2016 Diary A Practical Manual for the Modern Witch** Gollancz One part diary, one part guide to the arcane practices of the funniest creation in modern fantasy, 100% Discworld goodness. With their trademark mix of cultural ephemera, background detail and hilarious one-liners, the Discworld diaries are back. And 2016's diary gives a long-awaited insight into the wit and wisdom of some of the Discworld's most-loved characters, the Witches. Or, as Granny Weatherwax puts it: "I don't hold with diaries. If a witch don't know where she's been or where she should be, no amount of writing it down in long and diverse letters will make any difference. There are some who say that making a note of birthdays and the like will mean you get a lot of presents but I think Gytha is wrong. But suit yourself. Personally I can't be doing with it." ~ Esme Weatherwax **The Bluffer's Guide to the Quantum Universe** A snappy little book containing facts, jargon, and inside information--all that readers need to know to hold their own among the experts. **The Pocket Guide to Vitamins An accessible, handy guide to vitamins and other supplements** Pan Macmillan We all know that a good diet full of vital vitamins and minerals is key to staying fit and healthy. But with busy schedules, processed foods and entrenched diet and lifestyle habits, can you be sure your body is getting enough essential nutrients? Even the smallest deficiency can result in fatigue, joint pain, a weakened immune system and problematic skin. Vitamin supplements are a simple and easy way to ensure you get the right nutrients, every day. Written by nutritionist Angela Dowden, The Pocket Guide to Vitamins offers sound, sensible advice on the uses vitamins, minerals, herbs and other supplements and helps you choose the right ones for your needs. Covering key products such as fish oils, probiotics and popular herbs, it also offers advice on supplements for specific health concerns. The Pocket Guide to Vitamins is a handy, accessible guide based on the latest research to help you decide whether you are getting all the nutrients you need, whether a supplement might help, and how to choose the right product for you. **Garfield Sits Around the House** He's purred his way into the hearts of millions. **The Enchantment of Sociology A Study of Theology and Culture** Palgrave Macmillan A unique study of the link between theology and culture from a sociological perspective which addresses the issue of the pursuit of enchantment in the context of postmodernity. Sociology is applied to sociology itself to discern its own domestic response to theological readings of culture. A novel reading of Simmel, Bourdieu and Weber in relation to the Swiss Catholic

theologian, Hans Urs von Balthasar, produces a controversial critique of assumptions regarding religious belief in the context of debates on secularisation and postmodernity. **The Entrepreneur's Guide to Hiring and Building the Team** Praeger Pub Text A recruiting and retention expert shows how to find and hire people who will have an immediate impact, integrate them into the team, and retain them for the long term.